

INVITATION TO QUOTE: FINE ART HANDLING & INSTALLATION SERVICES

The RDS and The Treasures Collection

The RDS is a philanthropic organisation, as well as Ireland's best-known venue. Since its establishment in 1731, the RDS has assembled a collection of artworks and other objects of historical significance.

The Treasures Collection is privately-owned by the RDS and is managed by the RDS Foundation Director with oversight from the RDS Library & Archives Committee.

The core Collection comprises:

- flatworks of varying sizes and mediums, from 18th-century to contemporary works
- antique, life-size marble and plaster sculptures and busts
- antique furniture and musical instruments
- antique scientific instruments
- modern and antique silver trophies
- marble plinths and museum display cases

Approximately two-thirds of the Collection is on display in various locations at the RDS complex at Ballsbridge, Dublin 4. The remainder is currently in an offsite storage facility.

Key Requirements

The RDS is currently undertaking various Collection-related projects. Key activities include conservation and re-organisation of permanent displays.

The RDS is seeking the services of trained and experienced art handling contractors to perform on an ad hoc basis:

1. Art Handling and Installation, to include:

- movement of flatworks, sculptures, furniture and other Collection objects within the RDS complex
- installation and de-installation of flatworks, sculptures, furniture and other Collection objects at the RDS complex

2. Art Transportation, to include:

- movement of artworks and objects to and from conservation studios within Ireland
- movement of artworks and objects to and from storage facilities within Ireland

3. Art Storage, to include:

- long-term offsite storage of artworks and objects
- short-term offsite storage of artworks and objects, if and when necessary

4. Other Requirements

- Although it is not currently anticipated, the fabrication of customised packing crates may be required for a small number of objects in offsite storage.

Contractual Period

The Contract shall be valid from 24 April 2019 to 31st December 2019, renewable on annual review for an additional two years.

Constraints

The RDS complex is a busy events venue and has no dedicated gallery or display space. Much of the Collection on display is located in the RDS Members' Club; other objects are located in public events areas.

Terms & Conditions

The content of the Invitation To Quote is confidential and details regarding the RDS Treasures Collection shall not be disclosed to any third party.

As part of this quoting process, the RDS makes no obligations in any way to:

- (i) pay any vendor for any expenses related to the Invitation To Quote response; or
- (ii) award the Contract with the lowest price to any bidder; or
- (iii) include vendors responding to this Invitation To Quote in any future invitation; or
- (iv) any other commitment to vendors whatsoever.

Quote Submission Procedure

Please send your completed Quote by 17 April 2019, at 5.00pm to:

Katy Conneely

katy@rds.ie 01 2407206

FORM: QUOTE FOR FINE ART HANDLING & INSTALLATION SERVICES

Company Name	
Company Address	
Contact Name	
Telephone	
Email	
RDS Contract	We/I confirm that the RDS Terms and conditions have been read and accepted

1. Technical & Professional Competency

Handlers should be experienced in standard art installation methods and in handling different types of artworks and objects. Please outline your technical expertise and relevant experience.

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2. Equipment & Hanging Devices

General and specialist equipment will be required, e.g. dollies, ladders, drills, picture-hanging fixings etc. Please indicate if you will provide such equipment and devices.

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3. Transportation

Please indicate the specification of vehicles used for art transportation, e.g. air-ride suspension system, tail lifts, tracking systems etc.

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4. Storage

Please describe the art storage facilities you can provide, e.g. size of space, security systems, type of shelving etc.

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5. Insurance

Please indicate the type of insurance you hold:

Type	Yes / No	Value
Employer's Liability		
Public Liability		
Professional Indemnity		

6. Pricing Structure

Please state your pricing structure in Euro, indicating VAT rate.

Service	Net	VAT
Daily rate, per technician		
Half-daily rate, per technician		
Transportation rate, per km, (if/when not included in Technician rate)		
Storage (monthly rate) per square metre		

STATEMENT: QUOTE FOR FINE ART HANDLING & INSTALLATION SERVICES

Having examined the Invitation To Quote (the "ITQ"), we hereby declare the following:

- We understand the nature and extent of the Services required to be delivered as described in the ITQ document.
- We agree that the contents of the ITQ are confidential and will not be disclosed to and/or discussed with any third party.
- We accept the Terms and Conditions of the ITQ and agree, if awarded the Contract, to provide the RDS with the Services in accordance with the ITQ and our Quote.
- We confirm that all prices quoted in our Quote will remain valid for the Contractual Period as specified in the ITQ.
- We agree that, if awarded the Contract, details and or/images of the RDS Treasures Collection will not be disclosed to and/or discussed with any third party.

Signed	
Position	
Date	